



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AUTHORITY**

**MINUTES**

of the meeting of the Authority held on **26 MARCH 2004** at County Hall, West  
Bridgford from 10.30 am to 12noon.

**Membership**

	Councillor Jackson	(Chairman)
	Councillor Palmer	(Vice-Chairman)
	Councillor Bennett	
^	Councillor Bosnjak	
^	Councillor Cottee	
^	Councillor Davison	
	Councillor Freeman	
	Councillor Griggs	
^	Councillor Grocock	
^	Councillor Hemsall	
^	Councillor O'Toole	
	Councillor Pepper	
	Councillor Pulk	
	Councillor Smith	
	Councillor Spencer	
^	Councillor Stephenson	
	Councillor Tsimbirdis	
	Councillor Wood	

Members absent are marked ^

**108 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bosnjak, Cottee, Davison, Grocock, Hemsall, O'Toole and Stephenson.

## **109 MINUTES**

**RESOLVED** that the minutes of the last meeting held on 13 February 2004, copies of which had been circulated, be confirmed and signed by the Chairman.

## **110 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman confirmed that Council Tax leaflets incorporating details of the Fire Authority's precept were available for members' information.

## **111 CORPORATE AND INTEGRATED RISK MANAGEMENT PLANNING**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated and final amendments to the Local Risk Management Plan were placed around the table.

### **RESOLVED**

- (1) that the Corporate Strategy for the 3 years 2004-2007 be approved;**
- (2) that the Integrated Risk Management Plan be approved;**
- (3) that the Authority's proposed response to the consultation process on the Integrated Risk Management Plan be approved.**

## **112 REGIONAL MANAGEMENT BOARD**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated related to the establishment of a Regional Management Board, in accordance with the White Paper "Our Fire and Rescue Service", the Draft National Framework and sections 101 and 102 of the Local Government Act 1972.

### **RESOLVED**

- (1) that, subject to the following amendments to the Boards' Standing Orders, the constitution of the East Midlands Regional Management Board be approved and the Clerk be authorised to sign the agreement;**

<b>S.O. 17.1</b>	<b>- delete "from the same political group"</b>
<b>S.O. 17.3</b>	<b>- delete "political group" and substitute "constituent authority"</b>

- (2) that Councillor Jackson and Councillor Palmer be appointed as the Authority's representatives on the Board. Substitutes were to be identified at a later date.**

## **113 LOCAL RISK MANAGEMENT PLAN - COMMUNICATION STRATEGY**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, and to additional information which was placed around the table.

**RESOLVED** that the communications strategy be supported.

## **114 FUNDRAISING AND MARKETING STRATEGY**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated.

### **RESOLVED**

- (1) that the current fixed term status of the Fundraising and Marketing Unit be established as a permanent function;**
- (2) that the following posts be established with immediate effect, to be employed by Nottinghamshire Fire and Rescue Service's but jointly funded by Nottinghamshire, Leicestershire and Lincolnshire Fire Authorities:-**

- Fundraising and Marketing Officer            PO40-47**
- Administrator (18.5 hours)                    Scale 2-3**

## **115 SCHOOL SAFETY / RISKWATCH EDUCATION LIAISON OFFICER POST**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated.

It was reported that the pilot scheme had been a valuable contribution to the success of the Integrated Risk Management Plan. The multi-agency scheme educated pupils between 4 and 12 years in avoidable injury awareness at home, school and in their communities.

### **RESOLVED**

- (1) that the Riskwatch programme be endorsed;**
- (2) that a post of School Safety/Riskwatch Education Liaison Officer be established at Grade SO1/2 for a two year term, subject to review;**

## **116 PAY VERIFICATION**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated.

### **RESOLVED**

- (1) that the report be noted;**
- (2) that the Audit Commission's recommendations be included in the Services risk profile and actioned at an appropriate time to be determined by the risk profiles prioritisation process.**

**117 BUDGET MONITORING STATEMENT - PERIOD ENDED 31 JANUARY 2004**

**RESOLVED** that the report of the Chief Fire Officer, copies of which had been circulated detailing financial performance of the Authority to January 2004, be approved.

**118 FINDINGS OF THE PUBLIC OPINION SURVEY 2003**

**RESOLVED** that the report of the Chief Fire Officer, copies of which had been circulated, detailing the outcomes of a recent public opinion survey, be noted.

**119 IMPROVEMENT AND DEVELOPMENT BOARD MEETING**

**RESOLVED** that the report of the Chief Fire Officer and minutes of the meeting, copies of which had been circulated, be noted.

**120 AD-HOC MEMBERS GROUP ON EQUALITIES**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated.

**RESOLVED**

- (1) that the report be noted;**
- (2) that the revised Race Equality Scheme and Action Plan for 2004/2005 be approved.**

**121 FUTURE MEETING DATES**

Consideration was given to the report of the Clerk to the Authority, copies of which had been circulated.

**RESOLVED** that the following dates be confirmed for the next municipal year:-

**11 June 2004, 23 July 2004, 3 September 2004, 22 October 2004,  
10 December 2004, 14 January 2005, 25 February 2005, 15 April 2005,  
3 June 2005.**

**122 EXCLUSION OF PUBLIC**

**RESOLVED** that, pursuant to Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the remaining item as it involved the likely disclosure of exempt information as defined in paragraphs 14 and 9 of part 1 of Schedule 12A to the Act.

**123 SALE OF STRIP OF LAND AT STATION 18 - CENTRAL**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, detailing the proposal to sell an area of land fronting the Central Fire Station Shakespeare Street, Nottingham.

**RESOLVED** that, subject to the receipt of written confirmation to guarantee appropriate access and placing of traffic lights, the sale be approved on the terms set out in the report.

**124 NEW DIMENSION - UPDATE**

**RESOLVED** that the report of the Chief Fire Officer, copies of which had been circulated, be noted.